

How do I register for the FREE Tax Preparation ?

VITA TAX Begins February 6th

Preparation

United
Way



River Cities United Way

2202 Hualapai Mountain Rd, Ste. 203
(Foothills Bank Building)



STEP 1

No appointment needed to drop off tax documents, Tax Payer(s) must be present **(Required)** to verify identification, Total Income must be \$84,000 or less.

STEP 2

Pick up a Yellow Intake form and complete fill out All Pages, Sign and Date by Tax Payer(s)

STEP 3

Complete and Sign White Tax Payer Consent form

STEP 4

Documents needed:

- Drivers License/Photo ID for each Tax Payer(s) on Tax Return **(Required)**
- Social Security Card / ITIN Cards **(Required)** for everyone in the house - children, spouse, other dependents, etc.
- W2's, Social Security Benefit Statement, 1099-R, 1099-INT, 1099-DIV, 1099-B, NEC-1099, MISC-1099, 1098, 1095-A, B, or C
- Tax forms that report other types of income, such as Schedule K-1 for trusts, partnership and S corporations, property tax statements
- Copy of Last Years Return
- Child Tax Credit Letter 6419- Total amount of advance payments received **(Required)**
- Bank account numbers and routing number (for direct deposit of any refund) **(Required)**
- Itemized deductible expenses, doctors, prescriptions, charitable contributions, donation receipts

Drop Off

Tuesdays & Thursdays

10:00 am - 2:00 pm

2202 Hualapai Mountain Road, Ste. 203

Pick up will be on Fridays

10:00 am - 2:00 pm

(When notified tax return is ready)

For inquiries please call
928-753-6720 for assistance.